

**PLEASE READ CAREFULLY**

- ❖ Kindly print this bidding / Tender documents, read carefully, fill, sign & stamp on each page and submit with the technical quotation 02 sets.
- ❖ Participating bidders are required to submit bids according to the instructions mentioned in this invitation to tender (IT). These bids should meet the requirements / criteria illustrated in this IT with fulfillment of other terms and conditions of the tender.
- ❖ According to PPRA rule 31, no bidder is allowed to alter or modify this bid after have been opened. Moreover, as per rule 36 (b/vi), no amendment in the technical proposal is permitted during the technical evaluation. Therefore, in the light of prevailing Govt procedures, requests for amendments in quotations and clarification leading to change of substance of bid after opening of bids cannot be accepted and bids not conforming to tender requirements are liable to be rejected.
- ❖ Participating bidders are therefore requested to read the bidding document thoroughly and submit their quotes accordingly without any condition in conformance to all tender requirements including Bid / Quote validity, Delivery period, provisioning of **10%** Bank Guarantee confirmation etc. for consideration of bid. Bid found non-conforming to tender requirements is liable to be rejected on tender opening date.
- ❖ **Participating firms are to provide particulars of their representative supposed to attend tender opening on behalf of the firm on Phone No 051-90990 2619 /2624 at least 01 day prior to tender opening.**

**GOVERNMENT OF PAKISTAN**  
**PAKISTAN AERONAUTICAL COMPLEX BOARD KAMRA**

**INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERER**  
**(FOR)**

Tender No. PACB / 1611/ SO (Log) /PC-19  
Commercial Wing  
Pakistan Aeronautical Complex  
Kamra Distt, Attock  
Tele: - 051-909902619, 2624  
Dated: - June, 2025

M/S

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Dear Sir,

1. I invite you to tender for the supply of store as per details given in the attached **Schedule to Tender** (Form PACB – 02A)

2. **CONDITION GOVERNING CONTRACTS.** The “Contract” made as a result of this Tender Inquiry shall mean the agreement entered in to between the parties that is the “Purchaser” and the “Seller” on PACB Contract Form PACB – 03 in accordance with the law of contract Act, 1872, General Conditions contained in PACB – 10 and other special conditions that may be added to given contract for the supply of PAC stores specified therein.

3. **DELIVERY OF TENDER.**

(a) **Commercial Offer** It should indicate prices quoted in figures as well as in words, confirmation to terms & conditions as per tender inquiry and clearly marked on face of the envelope **“Commercial Offer with prices”** tender number and date of opening.

(b) **Technical Offer.** It should contain all relevant essential literatures/brochures and clearly marked on face of the envelope **“Technical Offer without prices”** tender number and date of opening.

(c) Both the **“Envelops”** of commercial and technical offers should be enclosed in one cover, properly sealed and bear the address of this office, tender number and opening date.

(d) Technical offer i.e. without prices will be opened on the opening date and sent for technical scrutiny. Commercial offer will be opened on receipt of technical acceptance of all those firms whose offer will be technically accepted by the technical authorities. Date of opening for technically accepted offer will be intimated to the firm in advance. Offers that are not technically accepted will be returned to the firms un-opened.

4. **FORM PACB - 02A & PACB - 02B:** Form **PACB - 02A & PACB - 02B** duly filled-in are to be returned with the offer duly signed by the authorized signatory person.
5. **RETURN OF TENDER INQUIRY:** In case you are **NOT** quoting, the Tender Inquiry should be returned stating the reason for **NOT QUOTING**. In case of failure to response consecutively for three occasions, PAC Board will be constrained in the interest of economy to consider the exclusion of your firm from the future distribution list of Tender Inquiry.
6. **DATE & TIME FOR RECEIPT OF TENDER:** Your tender must reach this office by the date and time specified in the **Schedule to Tender** (PACB – 02A attached). The Directorate will not accept any excuse of delay occurring in post. Tender received after the appointed time will, **NOT** be entertained. The appointment time will, however fall on next working day in case of closed/forced holiday; telegraph/Fax/Telex bids will be rejected unless specifically asked for.
7. **DELIVERY PERIOD:** Stores are required within minimum possible delivery period, in the shortest time frame (not more than 30 days). Offers with minimum delivery period are likely to be preferred. However, delivery period is to be factual as no extension will be subsequently granted except under extreme unavoidable circumstances beyond control of SELLER or under Force Majeure for which intimation with full justification / evidences is to be dispatched well in advance for consideration.
8. **RIGHTS RESERVED:** PAC Board may reject all bids or proposals at any time prior to the acceptance of a bid or proposals. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
9. **UN-CALLED OFFER:** Un-called offers / quotation will be rejected.
10. **ADDITION AND DELETION OF STORE:** The purchaser has the right to increase or decrease the quantity of any item and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the SELLER through the fastest means e.g. telephone, telegram or fax etc.
11. **VALIDITY OF OFFER:** The quoted rates must be valid till **30 June, 2026**.
12. **TECHNICAL LITERATURE, SPECIFICATION AND INTERCHANGEABILITY:** Offers are to be submitted in duplicate supported by brochure and technical literature in original. Offers must conform to tender specification. Any deviation in specification must be highlighted in the quotation. A certificate of complete interchangeability must be endorsed on the quotation for all substitutes or in lieu item, otherwise the same are likely to be rejected.

A copy of relevant page of publication must be attached to prove correctness of offered /interchangeable / in lieu item.

13. **DEVIATION FROM SPECIFICATION:** Stores received at consignee, if found not conforming to the contract specification will be rejected and replacement in accordance with contractual specification against rejected stores would be provided to consignee as per delivery schedule laid down in the contract. In case stores are rejected after delivery schedule of the contract, replacements are to be provided at the earliest or by the date advised by

Directorate of Procurement PAC Board. Rejected store will be returned after receipt of its replacement.

**14. PACKING:** Stores must be dispatched in standard trade packing unless otherwise specified to protect them against any damage. Any loss/damage caused due to poor packing will be recovered from the Supplier.

**15. RESTRICTION OF EXPORT / IMPORT LICENSE:** Offer subject to restriction of Import/Export License will not be entertained.

**16. APPLICATION OF OFFICIAL SECRET ACT:** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to unauthorized / unconcerned person/organization. You are therefore, requested to ensure complete secrecy regarding documents and stores concerned with the inquiry to limit the number of employees having access to this information.

**17. EXAMINATION OF SPECIFICATION / SAMPLES.** When sealed pattern of stores are mentioned in the "Schedule to Tender" these may be seen at the place stated in the schedule and should be examined by you, or competent person on your behalf before the submission of tender.

**18. PRICES** The prices quoted must be per unit of issue / accounting unit as shown in the "Schedule to Tender" inclusive of sales tax/excise duty and surcharges. The breakdown of taxes/excise duty is to indicate separately. The prices must be stated for each item separately in Pak currency. Over writing / erasing in prices will be rejected.

**19. COUNTRY OF MANUFACTURE** Country /place of manufacture of stores is to be provided along with offer.

**20. DISQUALIFICATION:** Offers are liable to be rejected if: -

- (a) There is deviation from any instruction.
- (b) Offers are found conditional or incomplete in any respect.
- (c) Multiple rates are quoted against one item.
- (d) Manufacturer relevant brochure is not attached (in case of equipment or major assemblies of equipment)
- (e) Form **PACB – 02A, PACB – 02B, PACB – 02C (Questionnaire) and PACB – 02D (Special Instructions)** filled in and signed by the tenderer are not received with the offer.
- (f) Offer received later than appointed time and date
- (g) Tender specification if not confirmed in the offer. In case of equipment/ major assemblies manufacturer's brochures shows specification different from those given in tender.
- (h) Over writing / erasing in prices will be rejected.

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(j) Change in prices by the Seller after opening of tender will not be entertained and will be considered against sanctity of tender unless asked by Commercial Wing PAC Board.

(k) Quotations are received for those Tender Inquiries / store for which firm is not registered/indexed with DGDP.

(l) Prices are inclusive of sales taxes and surcharges, but break down is not shown separately.

(m) Treasury Challan of Rs 200.00 and draft of Earnest Money as per "Special Instructions Form DP-2 is not provided.

**21. PAYMENT:** 100 % payment will be released on issuance of CRV after inspection of stores and on presentation of necessary documents to the CMA (ISO's) / CMA (DP)

**22. ADDITIONAL INFORMATION: -**

Following information / certification must be provided along with offer: -

(a) Photocopies of valid registration and indexation with PAC Board Kamra or DGDP applicable to stores / equipment offered.

(b) A copy of DGDP letter showing financial capacity of firm.

(c) Financial load of contracts on the firm with PAC Board Kamra and from DGDP, DGP (Army), DP (Navy) and DP (Air) not yet materialized. Contract may not be awarded if cumulated value of supply order is beyond financial capacity of firm.

(d) Firm is to quote their General Index Number (GIN) and name of dealing bank in their quotation.

(e) Certified that stores offered are factory new and from latest production.

(f) Prices quoted are not more than local market prices and also not more than those are being charged from other buyers.

(g) Name of bank along with account Number.

**23. BANK GUARANTEE:** Performance Bank Guarantee up to 10% will be imposed on the award of contract.

**24. INSPECTION / ACCEPTANCE OF STORES: -**

(a) Stores will be accepted at firm's premises/consignee by the inspector / inspection officer of the PAC Board.

(b) Warranty / Guarantee as per format for period of one year will be applicable for stores commencing from the receipt of store installation at consignee.

**25. CHECKING OF STORES:** Store will be opened / checked at consignee in the presence of representative of firm if he arrives within 15 days after initiation of letter.

**26. TENDER OPENING:** Only authorized person of firm will be allowed to attend tender opening.

**27. WITHDRAWAL OF OFFER:** If the firm withdraws its offer within validity period the Competent Authority may place such firm under Embargo for a period, which may extend up to one year.

**28. TREASURY CHALLAN:** Offer must be accompanied by Challan Form No. F-32A of Rs, 200/- obtained from State Bank of Pakistan/ Govt treasury under “**Major Head C02501-20 Main Head 12 Sub Head A Misc Code Head 1/845/30**” CMA (ISO's) Rawalpindi on behalf of “SO (Log) PAC Board Kamra”. Only one offer can be made for same item on one challan. Multiple offer / rates, if quoted will be rejected.



**(BENISH AMIN)**  
Squadron Leader  
SO (Log)  
PAC, Kamra  
Tele: 051-909902619

**Enclosure: -**

Form PACB – 002  
Form PACB – 02A  
Form PACB – 02B  
Form PACB – 02C  
Form PACB – 02D  
Form (DP-2)

**GENERAL INSTRUCTIONS TO TENDERER**  
**SCHEDULE OF STORE**  
**UNDERTAKING CERTIFICATE**  
**QUESTIONNAIRE**  
**SPECIAL INSTRUCTION**

## **SPECIAL INSTRUCTION FORM (DP-2)**

### **(1) EARNEST MONEY (E.M.) “FOR ” CONTRACTS**

Registered Firms are required to deposit 2 % Earnest Money of the total quoted value up to maximum ceiling of Rs **0.5** million and Un-registered firms are required to deposit 5 % of the total quoted value upto maximum ceiling of 1.0 million along with the quotation in the form of Bank Draft / Pay order in favor of SO (Log) PAC, Kamra. Quotation not accompanied with Earnest Money will be rejected at the time of opening of the tender.

### **(2) RETURN OF EARNEST MONEY**

- (i) Earnest Money will be returned to the firms except three lowest quotes on preparation of CST.
- (ii) Earnest Money to unsuccessful bidder out of three lowest quotes will be returned on finalization of contract.
- (iii) Earnest Money of the firm with whom contract is concluded will be returned on submission of Bank Guarantee, if stipulated in the contract.

### **(3) SALES TAX**

Following documents must be attached with the quotation: -

- (i) A copy of registration of certificate issued by sales tax department duly authenticated.
- (ii) For all taxable goods, the bidders will have to mention sale tax in their offer which will clearly be mentioned in the contract if any item is quoted as non-taxable by the supplier than the bidder should attach necessary proof/ document with the quotation to confirm that item in question is non-taxable.
- (iii) On line Active Tax Payer Certificate may be attached with the quotation.
- (iv) Quotation is liable to be rejected if above mention documents are not attached with the quotation.

**(4) FOR RELEASE OF PAYMENT** The seller would be required to furnish document to Director Bgt & Account of respective factories. However, such documents are not required along with tender/quotation:-

- (i) Proof of registration with sales tax department, (copy of registration certificate).
- (ii) Sales tax invoice showing description/quantity/value of the goods and correct amount of sales tax livable thereon.
- (iii) Photocopy of sale tax return cum payment challan duly verified/attested.
- (iv) If a supplier claims that he is neither importer nor manufacturer and not authorized to issue tax invoices, he is required to produce the sales tax invoice and attested copy of return cum challan issued by the concerned registered importers/ manufacturers from whom such supplier has procured the goods.
- (v) For release of payment against "FOR" Imported contracts the supplier is to ensure: -
  - (a) Evidence of imports i-e Bill of Entry to CMA (DP) / CMA (ISO)
  - (b) Proof of payment of duty and taxes.



## **SCHEDULE OF TENDER**

1. TENDER INQUIRY TENDER NO PACB / 1611/ SO (LOG) /PC-19
2. CLOSING DATE AND TIME OF TENDER 16 June, 2025 1030 HRS.
3. OPENING DATE AND TIME OF TENDER 16 June, 2025 1100 HRS.

## **SCHEDULE OF STORE**

### **CENTRAL PROCUREMENT OF STATIONERY ITEMS L/ITEMS = 216 (AS PER FORM PACB 02A)**

#### **Notes.**

1. Quotation may please be submitted on 'FOR' **Kamra** basis only.
2. Offers with early date of delivery of stores may be preferred.
3. Acceptance at consignee and would be subject to inspection by user/ quality staff and their clearance.
4. Packing of spares should be adequately done with sufficient absolute resistance material, so as to avoid from any damage during transportation.
5. Serial number (S No) of our listings should not be changed.
6. Multiple rates if quoted will not be accepted.
7. Stores must be of latest production series within 06 months warranty and latest model.
8. Commissioning / installation/ testing and training if required will be free of cost at consignee site by OEM.
9. Registered Firms are required to deposit 02 % Earnest Money of the total quoted value upto maximum ceiling of Rs **0.5** million and Un-registered firms are required to deposit 05 % of the total quoted value upto maximum ceiling of 1.0 million along with the quotation in the form of Bank Draft / Pay order in favor of SO (Log) PAC, Kamra. Technical Quotation from un-registered firms received without Earnest Money will not be accepted.
10. Past performance of the firms will be considered.
11. The quoted rates must be valid till 30 June, 2026.
12. Technical and Commercial quotes should be submitted as per the following formats.

#### **Format for Technical Quote**

S No	Ind S. No	Description	Quoted Brand	Unit of Issue	Qty	Quoted / Not Quote

#### **Format for Commercial Quote**

S No	Ind S. No	Description	Quoted Brand	Unit of Issue	Qty	Unit Price (Exclusive of GST)

**PAKISTAN AERONAUTICAL COMPLEX, BOARD KAMRA**  
**SCHEDULE OF TENDER FOR CENTRAL PROCUREMENT OF STATIONERY ITEMS**

1. Tender Inquiry No. PACB/1611/SO (Log)/PC-19
2. Closing date and time of tender **16 June, 2025 1030 Hrs.**
3. Opening Date and Time of tender **16 June 2025 1100 Hrs.**

**LIST OF STATIONERY ITEMS FOR FY 2025-26**  
**CASE NO PACB/1611/SO (Log)/PC-19**

<b>S No</b>	<b>Ind S. No</b>	<b>Description</b>	<b>U/I</b>	<b>Total Qty Req</b>
1	1	Ball Pen Normal Piano (Blue, Black, Red)	Ea	42887
2	2	Ball Pen Piano (Jelflo Blue Gel Red)	Pkt	251
3	3	Ball Pen Uni Ball Blue ,Black (Eye Micro)	Ea	2696
4	4	Ball Pen Uni Ball Signo (blue, black, Red)	Ea	2087
5	5	Carbon Paper A4 (Pkt of 100 Sheet)	Pkt	325
6	6	Cartridge Bizhub 423 Konica Minolta Original	Ea	4
7	7	Cartridge Epson Ribbon SO 15632 LX-310	Ea	2
8	9	Catridge No 82 HP designe jet 510 (set of 4)	Set	1
9	10	Clear Folder A4 40 Pockets	Ea	196
10	11	Colour Flags	Set	397
11	12	Copy printer master Roll (CPMT17)	Roll	27
12	13	Correction Pen China	Ea	1893
13	14	COSMO Ring Folder LEO China	Ea	1435
14	15	Developer for Bizhub 550i (TN 628) Original	Ea	1
15	16	Developer for Bizhub 951 Original	Pkt	2
16	17	Developer Minolta Di-620 Original	Pkt	1
17	18	Developer Photostat Machine Konica Minolta 367 Original	Btl	3
18	19	Diary Small 150 Pages	Ea	527
19	20	Drawing Pin China 100 Pcs	Pkt	645
20	21	Drawing Roll White 50' x 39" (90 GMS)	Roll	4
21	22	Drawing Sheet White	Ea	2701
22	23	Envelope DO (White 11" x5 ") SE-6	Ea	11685
23	24	Envelope DO (White 9" x 4 ") SE-5	Ea	15407
24	25	Envelope DO (White A 4) (Pkt of 100)	Pkt	208
25	26	Envelope White SE 5 (landscape)	Ea	262
26	27	Envelopes Cloth (SE-8) File Size	Ea	17972
27	28	Envelopes Khaki (SE-8) File Size	Ea	35229
28	29	Envelopes SE-5 Cloth (9" x 4")	Ea	7757
29	30	Envelopes SE-5 Khaki (9" x 4")	Ea	61126
30	31	Envelopes SE-6 Cloth (11" x 5")	Ea	5592

31	32	Envelopes SE-6 Khaki (11" x5")	Ea	37983
32	33	Epson Printing Ribbon LQ 350 Full Mark	Ea	47
33	34	Epson Printing Ribbon LQ-2180 Full Mark	Ea	16
34	35	Epson Printing Ribbon LQ-2190 Full Mark	Ea	136
35	36	Epson Printing Ribbon LQ-300 Full Mark	Ea	22
36	37	Epson Printing Ribbon LQ-300-II Full Mark	Ea	8
37	38	File Binder with Board	Ea	955
38	39	File Covers (Confd) Normal 14x9.5 Mono Factory wise	Ea	6265
39	40	File Covers (Confd) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	19593
40	41	File Covers (Restd) Normal 14x9.5 Mono Factory wise	Ea	15000
41	42	File Covers (Restd) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	17271
42	43	File Covers (Secret) Normal 14x9.5 Mono Factory wise	Ea	1780
43	44	File Covers (Secret) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	5622
44	45	File Flapper Binde Rexine	Ea	793
45	46	File Folder Plastic (PVC)	Ea	550
46	47	Folder (White) Factory Monogram	Ea	8507
47	48	Gum Bottle 142 gm	Btl	1171
48	49	Gum Stick 21gm	Ea	3640
49	50	High Lighter (Set of 4)	Set	1154
50	51	Ink copy printer 6123 cp	Btl	15
51	52	Ink Copy Printer DD3344 (CP10) Original	Ea	18
52	53	Ink Copy Printer DD3344 (CP17) Original	Ea	18
53	54	Ink Drawing	Btl	59
54	55	Ink Pot 60 ml (Black , Blue , Red)	Ea	94
55	56	Ink Stamp Pad Blue, Black,Red (Small)	Btl	967
56	57	Laces 18" (Black & White)	Pair	4008
57	58	Mail Folder Rexine Fine Quality	Ea	388
58	59	Mark Sheneder OHP222	Ea	275
59	60	Marker 70/90 (All Coloures) Permanent	Ea	4058
60	61	Marker Paint (Snowman) All colors	Ea	65
61	62	Marker Small (All Colours)	Ea	2154
62	63	Marker White Board (All Colours)	Ea	3472
63	64	Note Pad (2x2) Post-it	Pad	182
64	65	Note Pad (2x3) Post-it	Pad	1116
65	66	Note Pad (3x3) Post-It	Pad	2642
66	67	Note Pad (4x3) Post-It	Pad	603
67	68	Paper Clip 36 mm (Pkt of 100 Pcs)	Pkt	1991
68	69	Paper Colour A-4 (Yellow, Pink, Green, Orange, Red, Purple, Blue) 100 Sheets	Pkt	428

69	70	Paper Computer 11x9 1000 Sheets PI	Box	711
70	71	Paper Computer 11x9 500 Sheets Set PII	Box	572
71	72	Paper Computer 11x9 500 Sheets Set PIII	Box	84
72	73	Paper Computer 11x9 500 Sheets Set PIV	Box	87
73	74	Paper Computer Large 72 Column PII 500 Sheets Set	Box	18
74	75	Paper Computer Large 72 Column PIII 500 Sheets Set	Box	48
75	76	Paper Computer Large 72 Column PIV 500 Sheets Set	Box	17
76	77	Paper Computer Large PI (A3) 1000 sheets	Box	65
77	78	Paper Computer P-I (1348) 1000 Sheet	Box	22
78	79	Paper Computer P-II (1348) 500 Set	Box	556
79	80	Paper Computer P-II 80 Column 500 Set	Box	86
80	81	Paper Computer P-III (1348) 500 Set	Box	118
81	82	Paper Computer P-IV (1348) 500 Set	Box	75
82	83	Paper Computer P IV (F-530) 300 Set	Box	40
83	84	Paper Cutter Steel	Ea	277
84	85	Paper Duplicating A4 68 gm 400 Sheets	Ream	1280
85	86	Paper Fastener Set of 50 Ea	Pkt	1469
86	87	Paper HP Plotter 42"	Roll	3
87	88	Paper Laser F/S 80gm 500 Sheet Imported	Ream	359
88	89	Paper Laser A4 80gm 500 Sheet Imported	Ream	7658
89	90	Paper Photostat A4 70gm 500 Sheets Imported	Ream	10408
90	91	Paper Photostat Legal 70gm 500 Sheets HP	Ream	265
91	92	Paper Pin Aero China (50gm)	Pkt	356
92	93	Paper Platter Roll 100 Yard X 36" Dia 3	Roll	7
93	94	Pencil HB 5000 Gold Fish	Doz	1799
94	95	Pilot V10 Grip 0.7 (Blue, Red, Green & Black)	Ea	312
95	96	Polythene Normal 0.10 mm	Mtr	935
96	98	Printronic Ribbon (P7000)	Ea	8
97	99	Protection Sheet (Pkt of 100 Sht)	Pkt	118
98	100	Punch Machine Double Hole Heavy Duty	Ea	44
99	101	Punch Machine Double Hole Medium	Ea	567
100	102	Register # 24 (175 Leaves)	Ea	886
101	103	Register # 10 (120 Leaves)	Ea	1435
102	104	Register # 16 (160 Leaves)	Ea	2763
103	105	Rubber Hard	Ea	644
104	106	Rubber Soft Normal	Ea	2997
105	107	Scale Plastic China	Ea	1091
106	108	Scissor Large 9"	Ea	317
107	109	Separator Plastic File (Set of 10)	Set	364
108	110	Sharpener Steel	Ea	1702
109	111	Sheet Khaki best quality	Sht	3444
110	112	Stamp Pad Large	Pad	605

111	113	Stamp Pad Small (Blue ,Black,Red)	Pad	927
112	114	Staple Machine	Ea	910
113	115	Staple Machine Large (H/Duty)	Ea	20
114	116	Stapler Pin 23/10	Pkt	115
115	117	Stapler Pin 23/13	Pkt	350
116	118	Stapler Pin 23/15	Pkt	42
117	119	Stapler Pin 23/17	Pkt	17
118	120	Stapler Pin 24 / 6	Pkt	7659
119	121	Stapler Pin Remover	Ea	574
120	122	Tape Adhesive/Cloth	RL	87
121	123	Tape Khaki 2" X 30 Yard Scotch	RL	211
122	124	Tape Masking 1"X14	RL	411
123	125	Tape Masking 2" X14	RL	443
124	126	Tape Transparent 1" X40	RL	1958
125	127	Tape Transparent 2" X40	RL	2124
126	128	Toner (TN414) Photostate machine	Ea	6
127	129	Toner 12A Laser Jet 1010 / 1020 / 3020/1005	Ea	129
128	130	Toner 2220/2205 Photostate Machine	Ea	4
129	131	Toner bizhub 423 Original	Ea	2
130	132	Toner Bizhub 951Original	Ea	1
131	133	Toner for Bizhub 450i Original	Ea	3
132	134	Toner for Bizhub 550i (TN 628) Original	Ea	3
133	135	Toner for Copier Ricoh MP5002 (MP4500A)	Ea	4
134	136	Toner for hp laser jet 2015D, 2015, 3015 (53A)	Ea	165
135	137	Toner for HP Laser Jet HP 1566 (CE 278A)	Ea	19
136	138	Toner for hp laser jet P1005(35A)	Ea	81
137	139	Toner for HP Laser Jet P3015 (55A)	Ea	2
138	140	Toner for hp laser jet pro400 80A	Ea	151
139	141	Toner for Printer Pro M28A (44A)	Ea	55
140	142	Toner HP L/Jet (18A)	Ea	10
141	143	Toner HP L/Jet (CF410A) Set of 04	Set	11
142	144	Toner HP L/Jet 1200 (80X)	Ea	8
143	145	Toner HP L/Jet CF107A	Ea	14
144	146	Toner HP Laser Jet 1300 (13 A)	Ea	19
145	147	Toner Hp Laser Jet (107A)	Ea	78
146	148	Toner HP Laser Jet (19A)	Ea	51
147	149	Toner Hp Laser Jet (203A)	Ea	7
148	150	Toner Hp Laser Jet (48A)	Ea	45
149	151	Toner HP laser Jet (76A)	Ea	166
150	152	Toner Hp Laser Jet 1200 (15A)	Ea	25
151	153	Toner HP Laser Jet 1320 49A	Ea	178
152	154	Toner HP Laser Jet 2055/2035 (05A)	Ea	246
153	155	Toner HP laser Jet 59A	Ea	36
154	156	Toner Hp Laser Jet CP 1025 CE 310A Black and Color	Set	2
155	157	Toner HP Laser Jet M1522 MFP (36A)	Ea	17

156	158	Toner HP Laser Jet M506 (87A)	Ea	4
157	159	Toner Hp Laser Jet Plotter 500 Plus	Set	1
158	160	Toner Hp Laser Jet Pro 200 Color 131A	Ea	4
159	161	Toner Hp Laser Jet Pro MFP M130 (17A)	Ea	48
160	162	Toner HP Laser jet P-1102 (85A)	Ea	426
161	163	Toner HP Lfeldn400-TE 305A (CE413A), 305A (CE 412A) NT-CH305QFC, NT-CH305XQFBK	Set	3
162	164	Toner HP M277N (201A)	Set	6
163	165	Toner HP Printer M402dn (26A)	Ea	261
164	166	Toner HP Printer M-507 (89A)	Ea	2
165	167	Toner Konica Minolta TN-323 Original	Ea	16
166	168	Toner L/Jet Pro MFP M127 83A	Ea	92
167	169	Toner Laser Jet HP (P1007, P1008) 88A	Ea	27
168	170	Toner Laser Jet HP CC388A	Ea	3
169	171	Toner Laser Jet HP M26A (79A)	Ea	122
170	172	Toner Laser Jet HP (30A)	Ea	34
171	173	Toner Minolta Di620 Photostat Machine Original	Ea	3
172	174	Toner Nashua tach SP 3410 Original	Ea	1
173	175	Toner Photostat Machine Canon IR2525	Ea	9
174	181	Toner Printer 92A	Ea	5
175	182	Toner Ricoh SP3510SF	Ea	4
176	183	Toner Samsung ML-1640	Ea	2
177	184	Toner TN 2025 for Brother HL 2030	Ea	1
178	185	Toner TN 2050 for Brother HL 2045	Ea	1
179	186	Writing Pad (Large) White 80 sheets Speedy	Pad	1190
180	187	Writing Pad (Small) White 80 sheets Speedy	Pad	1885
181	188	Ball pen special Crystal Picasso (Blue, Black, Red)	Ea	3500
182	189	Chalk White	Box	113
183	190	Folder Hard	Ea	295
184	191	Paper Laser Colored A4 500 sheets Imported	Ream	1086
185	192	Part case File cover Best Quality	Ea	1314
186	193	Scale / Rule Steel	Ea	621
187	194	Color Thumb Pin	Set	102
188	195	Drawing Pin colored	Pkt	147
189	196	Drawing Roll white 50'x36 dia 3	Roll	96
190	197	Lamination roll 24" (Hallow 500 mm, Thickness 5 mm)	Roll	13
191	198	Marker white board refill all colors	Ea	74
192	199	Paper Epson white (Double ply) 300 set	Box	39
193	200	Paper laser A3 80 Gm 500 Sheets imported	Ream	12
194	201	Rubber band 100 Pcs	Pkt	9
195	202	Rubber soft Pelican AL-30	Ea	88
196	203	Sharpener Machine	Ea	12
197	204	Sticker Sheet Colored A4	Ea	71
198	205	Tracing Roll 50" x 42" dia 2	Ea	3
199	206	B-5 Log Book paper	Rim	7

200	207	Cartridge HP Deskjet 4518 Black 678	Ea	1
201	208	Cartridge printer 7553	Ea	4
202	209	Computer paper white 1 ply 80 column	Box	3
203	210	Drafting pen pointer 0.2 Stadler	Ea	1
204	211	Drafting pen pointer 0.3 Stadler	Ea	1
205	212	Paper for Epson (P-II 132 col)	Box	7
206	213	Pen pointer 2mm, 3mm, Stadler	Ea	5
207	214	Pointer fiber tip 0.4 mm Black & red	Ea	10
208	215	Printronic Ribbon (P7205 ultra capacity printer)	Ea	3
209	216	R able CDs / DVD Sony (05 Nos in Box)	Box	8
210	217	Stencil (Lettering) 2.mm	Ea	1
211	218	Stencil (Lettering) 2.5 mm	Ea	1
212	219	Stencil (Lettering) 3 mm	Ea	1
213	220	Tonner for photo copy machine Toshiba e.Studio 3518A (T-5018P-P)	Ea	1
214	221	Tonner HP 14A	Ea	2
215	222	Tonner Photostat Machine RICOH (M2701)	Ea	1
216	223	Cartridge Printer HP Laser jet 150A	Ea	2

**UNDER TAKING**  
**(Fill in and Return)**

**To:**

**Member Commercial  
Pakistan Aeronautical Complex  
Kamra Distt. Attock**

Dear Sir,

I/We hereby offer to supply to PAC Board the stores detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form **PACB – 02A** and further agree that this offer will remain valid up to \_\_\_\_\_ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be dispatched within the prescribed time.

I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB – 10** titled “**General Conditions Governing Contract**” and thoroughly examine specification / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Yours faithfully

**Witness’s Signature:**

Name:

CNIC No.

Address:

Date:

**Signature of Tenderer:**

Name:

CNIC No.

Capacity in which Signing:

Address:

Date:

Tele:

Telex/Fax



**QUESTIONNAIRE TO BE FILLED IN BY TENDERER**

- |     |   |          |
|-----|---|----------|
| 1.  | Whether stores offered confirmed to the specification to this effect has been made in the quotation given in <b>Form PACB - 02</b>                                  | Yes / No |
| 2.  | Whether deviation from the demanded specification is attached with <b>Form PACB – 02A.</b>  | Yes / No |
| 3.  | Whether Technical (Duplicate) and Commercial quotations have been submitted separately and prices have been shown on commercial copy only.                          | Yes / No |
| 4.  | Whether the prices are exclusive of taxes/duties if so Whether taxes / duties have been shown separately.   | Yes / No |
| 5.  | Whether <b>Form PACB – 02A and PACB – 02B</b> duly filled in and signed by the Tenderer have been returned in herewith.   | Yes / No |
| 6.  | Whether original invoice Performa from principal has been enclosed herewith.  | Yes / No |
| 7.  | Whether Bank Draft / Treasury Challan amounting to Rs, 200/- has been enclosed herewith.  | Yes / No |
| 8.  | Whether copy of valid registration and indexation of principal have been enclosed herewith.   | Yes / No |
| 9.  | Whether financial capability and financial load of contracts out standing against your firm and of your tender accepted by Organization under DGDP have been given. | Yes / No |
| 10. | Whether store is to be checked at consignee presence of your representative.  | Yes / No |
| 11. | Earliest date by which delivery can be affected _____.  |          |
| 12. | In which appointment / capacity are you signing the tender documents  |          |

---

 (Signature of Tenderer)

---

 (Name in Block Letters)

---

 (Appointment in the Firm)

Dated:- \_\_\_\_\_

## SPECIAL INSTRUCTIONS

Undermentioned information must be provided along with quotation else your quotation will be rejected: -

S No	Description / Requirements	Remarks / Attached
1.	Delivery Period 04 Weeks	
2.	Warranty Period One Year	
3.	Quotation Validity upto 120 Days	
4.	Terms of payment (as per Para 21 of IT)	
5.	BG % (Confirmation to provide 10% BG)	
6.	Complete Bank address and account detail for payment	
7.	NTN and STRN No	
8.	Previous Experience (Nature of Business and No of years in business)	
9.	Registration Status with PAC	
10.	Unregistered / non prequalified firms will apply for registration / prequalification as per PAC procedure and forms can be download from PAC website <a href="http://www.pac.org.pk">www.pac.org.pk</a>	
11.	Signing Authority (Name, Designation, Contact Details)	
12.	Address of firm alongwith contact No, email etc.	
13.	Sample of quoted Brand / item	

# HBL

## HABIB BANK

### حیب بینک

### Deposit Slip

### Customer Copy

Branch: <u>HBL, A Block PAK Sect. Branch Islamabad</u>	Date: <u>27</u> <u>05</u> <u>20</u> <u>25</u>
Account Title: <u>Public Procurement Regulatory Authority</u>	
IBAN: <u>PK 17 H A B B 0 0 0 4 5 4 0 0 1 3 1 0 0 7 0 1</u>	
Currency: <input checked="" type="checkbox"/> PKR <input type="checkbox"/> USD <input type="checkbox"/> EURO <input type="checkbox"/> GBP <input type="checkbox"/> JPY <input type="checkbox"/> Others	<input type="checkbox"/> Intercity <input type="checkbox"/> Within city <input type="checkbox"/> Same Branch
Credit Card No. <u>-</u>	
<input type="checkbox"/> CASH نقد	AMOUNT <u>15000/-</u>
BANK / BRANCH <u>PACB/16/11/SOLG/PC-19</u>	CHEQUE/INSTRUMENT NO. <u>15000/-</u>
<u>Central Procurement of Stationery</u>	
<u>item FY-2025-26</u>	
<u>{ SO (Lop) Office, PAK }</u>	
TOTAL AMOUNT <u>15000/-</u>	
Total Amount in Words: <u>Fifteen Thousand Rupees Only</u>	
Commission (if any) <u>-</u>	
Depositor's Name <u>TALIB KASNAIN</u>	Online Cash Deposit
Contact No. <u>0320-7702321</u>	Branch: <u>1790-PAK. NEWSPAPERS CO</u>
Depositor's CNIC No. <u>381d-4837433-7</u>	Account: <u>PUBLIC PROCUREMENT 2025 05.27</u>
(For non-HBL/Walk-in Customers, Also attach CNIC Copy)	IBAN: <u>PK17HAB00004540013100701</u>
Depositor's Account No. <u>-</u>	Amount: <u>*****15,000.00 PKR</u>
(For HBL Customers / Account Holders)	Charges: <u>*****225.00</u>
Received By: <u>موصول کنندہ</u>	Teller: <u>JS98 31</u> Time: <u>12:31:51 PM</u>
Depositor's Signature <u>[Signature]</u>	(As per Terms & Conditions on reverse) (Not official unless validated)

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